![COX Campus logo]

Getting Started

Please use this document to contemplate whether Cox Campus Groups align with your needs and those of your organization.

Group Purpose

Reflect on the purpose of the group and your organizational needs. Select the group function that aligns best. See the following categories for groups on Cox Campus:

Community Leaders & School Leaders	Colleges /Universities
• Building Knowledge • Assist with Implementation • Sharing information • Gathering Insights	• Preservice knowledge connected to coursework • Preservice fieldwork • Preservice practicum

Cox Campus Accounts

Are there established Cox Campus accounts? If members in your group have Cox Campus accounts, ask them to provide the email address associated with their account. Survey your group and create a document collecting the following information (e. g. excel or word document):

• First and last names
• Email addresses
• Indicate if accounts have been established.

*If existing members need to **update their emails,** click here to learn how they can update their email addresses.

Identify Group Leaders

Determine how many leaders are needed based on the needs of the group. Group Leaders will need theiraccounts updated by Cox Campus Support. Indicate Group leaders on the document that has

Group Courses (optional)

Will the group be taking specific courses? If so, provide a list of course titles when submitting the group request form. Click Here to review Cox Campus Courses.

Group Logo

Would you like to customize the group space with a logo?
If so, provide a png or jpeg file when submitting a group request.

Additional Questions

Contact Cox Campus Support Team at support@coxcampus.org

https://coxcampus.org/support/getting-started-group-requests/